

**RIALTO UNIFIED SCHOOL DISTRICT  
NUTRITION SERVICES DEPARTMENT**

**EXACT FIELD TRIP REQUEST**

CONTACT PERSON \_\_\_\_\_ PHONE NO. \_\_\_\_\_

SCHOOL \_\_\_\_\_

EXACT NUMBER OF LUNCHES NEEDED \_\_\_\_\_

EXACT NUMBER OF EXTRA MILK NEEDED \_\_\_\_\_

ROOM # \_\_\_\_\_ TEACHER \_\_\_\_\_

**STUDENTS WITH ALLERGIES:**

STUDENT: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_ ALLERGY: \_\_\_\_\_

STUDENT: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_ ALLERGY: \_\_\_\_\_

STUDENT: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_ ALLERGY: \_\_\_\_\_

STUDENT: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_ ALLERGY: \_\_\_\_\_

**\* THIS FORM MUST BE TURNED IN AT LEAST 3 DAYS IN ADVANCE \***

On the day of the field trip, the school staff must make a list of the names and the number of students attending the field trip. This list must accompany the lunches on the field trip. The staff person handing out the lunches must put a check by the name and number of the students that receive sack lunches at point of service. This list needs to be given to the elementary lead person at your site after the field trip.

Health Department regulations do not allow Food Services to accept any returned food. Your school site will be responsible for any returned food.

